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**TORRANCE CITY COUNCIL – MARCH 13, 2012**

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**ADJOURNMENT**

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At 8:22 p.m., the meeting was adjourned to Tuesday, March 20, 2012 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 6:02 p.m. on Tuesday, March 13, 2012 in the City Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

Mayor Scotto announced that subsequent to the posting of the agenda on March 8, the City Attorney's office received a letter from a representative of Flite Park, a fixed-base operator at Torrance Airport, regarding a problem with one of the sub-tenants and the City Manager and City Attorney need immediate instruction from the Council regarding an appropriate response, therefore it has been requested that the City Council consider adding this item to the agenda. He noted that the California Government Code requires a determination by a two-thirds vote that immediate is required and that the need to take action arose subsequent to the posting of the agenda.

**MOTION:** Councilmember Rhilinger moved to add the item to the agenda. The motion was seconded by Councilmember Furey and passed by unanimous vote.

The matter was added as 18C under the closed session agenda pursuant to Government Code Section 54956.9(c).

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on the above-mentioned item and agenda matters listed under 18A) Conference with Legal Counsel – Existing Litigation, and 18B Real Property – Conference with Real Property Negotiator, pursuant to California Government Code §54956.9(a) and 54956.8.

The City Council reconvened at 7:02 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/INVOCATION**

The flag salute was led by Community Services Director Jones.

The non-sectarian invocation was given by Councilmember Rhilinger.

3. **REPORT OF CITY CLERK ON POSTING OF THE AGENDA / MOTION TO WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, March 8, 2012.

**MOTION:** Councilmember Barnett moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Rhilinger and passed by unanimous vote.

4. **WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**  
None.

5. **COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Rhilinger reported that the City Council Transportation Committee met briefly this afternoon to discuss changes in the schedule and was requesting City Council concurrence to schedule a City Council Workshop to provide input on the design of the Torrance Transit Park & Ride Regional Terminal on Tuesday, March 27, 2012 at 5:00 p.m. in the Nakano Theatre.

Councilmember Rhilinger announced that the City Council Transportation Committee meeting scheduled for April 3, 2012 has been rescheduled to Tuesday, April 17, at 4:30 p.m. to allow time for the design firm to finalize the design of the Torrance Transit Regional Terminal based on comments from the City Council Workshop on March 27 and to prepare cost estimates.

Councilmember Sutherland announced that the City Council Finance and Governmental Operations Committee would meet on Tuesday, April 3, at 5:30 p.m. to review the midyear budget report.

Councilmember Furey announced that a realignment workshop "Current and Future Impact of the Criminal Justice Realignment Plan on Torrance" is scheduled for Tuesday, April 10, at 5:30 p.m. in the Council Chamber.

City Clerk Herbers announced that at the close of nominations for the June 5, 2012 General Municipal Election on Friday, March 9, there were no more candidates than seats to be filled and certification was published in the Daily Breeze under California Elections Code Section 10229. She noted that the City Council has the opportunity to cancel this election and an item will be presented for Council action on Tuesday, March 20.

City Clerk Herbers announced that Commissioner Certification Training classes have been scheduled for May 9, and October 30, 2012. She noted that the reservation link is not yet active but individuals may call the City Clerk's office at 310.618.2970 to leave contact information and written notice will be given when the link is active.

Mayor Scotto announced that the application for Torrance Advantage Awards is available online at [www.TorranceCA.Gov/TAA.htm](http://www.TorranceCA.Gov/TAA.htm) and applications are due on March 19. He noted that the Torrance Advantage Awards ceremony will be held on Wednesday, April 4.

Noting current vacancies on the Cable Television Advisory Board and the Cultural Arts Commission, Mayor Scotto requested, with the concurrence of Council, that the City Manager explore the possibility of combining the Board and the Commission and report back to the City Council, with the goal of providing a more rewarding experience for the residents involved.

Mayor Scotto noted current vacancies on the Traffic Commission and the Environmental Quality and Energy Conservation Commission and requested, with the concurrence of Council, that the City Manager explore the possibility of combining the commissions and report back to the City Council.

**6. COMMUNITY MATTERS**

**6A. RESOLUTION NO. 2012-28 HONORING JOHN ARANDA**

**RESOLUTION NO. 2012-28**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
HONORING **JOHN ARANDA** UPON HIS RETIREMENT FROM THE CITY OF  
TORRANCE AFTER TWENTY-SIX YEARS OF SERVICE

**MOTION:** Councilmember Brewer moved to adopt 2012-28. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

*To be presented at a later date.*

**6B. DISCOVER TORRANCE TOURISM BUSINESS IMPROVEMENT DISTRICT  
ANNUAL REPORT**

**Recommendation**

Recommendation of the City Manager that City Council accept and file the Discover Torrance Tourism Business Improvement District annual report.

Heather Johnston, Executive Director, and Pam Ryan, Chair of the Executive Board, gave a brief Powerpoint presentation on the activities of the Discover Torrance Tourism Business District and future plans to attract visitors to Torrance.

Mayor Scotto encouraged Discover Torrance to target sports tournaments because Torrance would be a prime location for this type of event.

**7. ORAL COMMUNICATIONS #1**

**7A.** Rob Katherman, Water Replenishment District, reported that he intended to present an award to Public Works Director Beste, but will wait until next week due to his absence.

**7B.** Maureen O'Donnell, Torrance, commended Torrance firefighters/paramedics for their calm and professional manner when providing assistance to a guest visiting from England.

**7C.** Debbie Hays, Torrance Centennial Committee, invited everyone to participate in a city-wide clean-up/ beautification program during the month of April.

**7D.** Janet Payne, Old Torrance Neighborhood Association, invited the public to attend OTNA's meeting on Wednesday, March 21, at 7:00 p.m. at the Bartlett Senior Center, which will include a slide presentation on Torrance's history entitled "From Cowboys to Oil Wells from Tea Parties to Parades."

**7E.** Charles M. Deemer, Torrance, asked about the status of the *Torrance Tribune*; commented on the uncontested election for City Council; and requested contact information for Discover Torrance.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

**Recommendation**

Recommendation of the City Clerk that City Council approve the City Council minutes of December 20, 2011, January 10, January 24, and February 7, 2012.

**8B. ADDITIONAL SUBSIDY OF RENTAL FEES FOR SOUTHERN CALIFORNIA ORCHESTRA AND BAND ASSOCIATION MUSIC FESTIVAL**

**Recommendation**

Recommendation of City Manager that City Council approve the additional subsidy of \$410 in rental fees for the use of city facilities for the Southern California Orchestra and Band Association Music Festival on Tuesday, March 20, 2012.

**8C. PURCHASE ORDER INCREASE FOR UNIFORMS AND EQUIPMENT**

**Recommendation**

Recommendation of the Chief of Police that City Council authorize an increase to the blanket purchase order issued to Galls/Long Beach Uniform of Long Beach, CA (PO#2012-00000093) in an amount not to exceed \$6,000 for a new total of \$36,000 for the purchase of police uniforms and equipment on an as needed basis.

**8D. REVISED CLASS SPECIFICATION FOR ADMINISTRATIVE SERVICES MANAGER**

**Recommendation**

Recommendation of the Human Resources Manager and the Civil Service Commission that City Council approve the revised class specification for Administrative Services Manager.

**8E. REVISED CLASS SPECIFICATION FOR FIRE FIGHTER POSITION**

**Recommendation**

Recommendation of the Human Resources Manager and the Civil Service Commission that City Council approve the proposed class specification for Fire Fighter position.

**8F. REVISED CLASS SPECIFICATION FOR FIRE PREVENTION MANAGER**

**Recommendation**

Recommendation of the Human Resources Manager and the Civil Service Commission that City Council approve the proposed class specification for Fire Prevention Manager position.

**8G. REVISED CLASS SPECIFICATION FOR FLEET SERVICES MANAGER**

**Recommendation**

Recommendation of the Human Resources Manager and the Civil Service Commission that City Council approve the revised class specification for Fleet Services Manager.

**8H. GROUND LEASE ESTOPPEL FOR 2700 SKYPARK DRIVE**

**Recommendation**

Recommendation of the City Manager that City Council approve a Ground Lease Estoppel (C2004-155) to be entered into by, City of Torrance, a municipal corporation (Lessor) in favor of Wells Fargo Bank Northwest, N.A (Lender) for property located at 2700 Skypark Drive operating as Lowe's Home Improvement Center.

**MOTION:** Councilmember Furey moved for the approval of Consent Calendar Items 8A through 8H. The motion was seconded by Councilmember Numark and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. RESOLUTION AMENDING TORRANCE CITY EMPLOYEES ASSOCIATION MOU RE SPECIAL COMPENSATION SECTION**

**Recommendation**

Recommendation of the City Manager that City Council adopt a Resolution pursuant to a Memorandum of Understanding amending Resolution No. 2011-43 setting forth changes regarding the hours, wages, and working conditions for employees represented by the Torrance City Employees Association (TCEA) modifying the special compensation section. Expenditure: \$450.

Assistant to the City Manager Chaparyan reported that the modification provides for a monthly premium of \$100 per month for a secretary in the City Clerk's office to provide notary services.

Councilmember Sutherland related his understanding that there are other employees who can notarize documents and recommended that the premium be terminated when the TCEA contract expires.

Councilmember Brewer noted that it would be much more expensive if the City had to hire a mobile notary to notarize documents.

Assistant to the City Manager Chaparyan advised that this is a stopgap measure because the Deputy City Clerk is in the process of obtaining her certificate because notary duty is a requirement of this office.

**MOTION:** Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Rhilinger and passed by unanimous vote.

**RESOLUTION NO. 2012-29**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AMENDING RESOLUTION NO. 2011-43 SETTING FORTH CHANGES REGARDING THE HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE CITY EMPLOYEES ASSOCIATION (TCEA)

**MOTION:** Councilmember Brewer moved to adopt Resolution No. 2012-29. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

**16. SECOND READING ORDINANCES**

**16A. SECOND AND FINAL READING OF ORDINANCE NO. 3756**

**ORDINANCE NO. 3756**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TORRANCE ADDING A NEW SECTION 93.1.8 TO THE TORRANCE MUNICIPAL CODE RELATING TO MOBILE FOOD VENDORS

**MOTION:** Councilmember Brewer moved to adopt Ordinance No. 3756. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Brewer reminded the public that Torrance Education Foundation's "Tip Your Hat to Education" dinner will be held on Friday, March 23, at the Torrance Marriott, which will include the raffle of a 2012 Lexus hybrid donated by Toyota Motor Sales, silent and live auctions, and a performance by comedian Debi Gutierrez, known as the "Mommy Comic." He noted that tickets can be purchased online for \$100 each at [www.torranceeducationfoundation.org](http://www.torranceeducationfoundation.org).

**17B.** Councilmember Brewer encouraged the public to attend Torrance Theatre Company's presentation of "...And Then There Were Nun," with performances every weekend during the month of March.

**17C.** Councilmember Furey noted that raffle tickets for the 2012 Lexus hybrid to be raffled off at the "Tip Your Hat to Education" dinner are available for \$30, \$20 of which goes to the school or school organization specified, with additional information at [www.torranceeducationfoundation.org](http://www.torranceeducationfoundation.org).

**17D.** Councilmember Furey offered an Irish blessing in honor of St. Patrick's Day.

**17E.** Councilmember Numark requested an excused absence for next week's City Council meeting.

**17F.** Councilmember Rhilinger announced that the Torrance Public Library Foundation in conjunction with the Torrance Public Library will be sponsoring "One Book One City Centennial Celebration," which will include various events during the month of April focused on the life and achievements of Louis Zamperini. She noted that there will be an opportunity to meet Mr. Zamperini at a reception at the Toyota USA Automobile Museum on Saturday, April 28, from 7:00 – 9:00 p.m. and reservations are required, with additional information available by contacting the foundation at 310.651.5230 or [TPLF2012@gmail.com](mailto:TPLF2012@gmail.com).

**17G.** Councilmember Sutherland reminded the public not to drink and drive on St. Patrick's Day and noted his wife's upcoming birthday on March 15.

**17H.** Councilmember Barnett, with the concurrence of Council, requested that staff look into the possibility of waiving the fees for a filming permit for the non-profit organization People First.

**17I.** Mayor Scotto reported that Louis Zamperini has expressed an interest in donating some of his memorabilia to the City and with the concurrence of Council, requested that staff look into possible locations for displaying the items along with the cost involved.

**18. EXECUTIVE SESSION**

Considered earlier in the meeting.

**19. ADJOURNMENT**

At 8:22 p.m., the meeting was adjourned to Tuesday, March 20, 2012 at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

Attest:

/s/ Frank Scotto

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on April 24, 2012